

AGENT CONTACT/OFFER INFORMATION SHEET
 The following information **MUST** be accurate, up to date and legible to avoid escrow delays.
ALL Items MUST be completed!

PROPERTY: _____

AGENT NAME: _____ EMAIL: _____

CELL: ____ - ____ - ____ OFFICE: ____ - ____ - ____ EXT. ____ FAX: ____ - ____ - ____

COMPANY: _____

ADDRESS: _____

TC/ASST. NAME: _____ EMAIL: _____

BROKER NAME: _____ BROKER EMAIL: _____

BROKER PHONE: ____ - ____ - ____ BROKER CELL: ____ - ____ - ____

LENDER: CONTACT: _____

PHONE: ____ - ____ - ____ FAX: ____ - ____ - ____ EMAIL: _____

ADDRESS: _____

DIRECT LENDER? Yes ___ No ___

According to your lender, will appraisal be ordered prior to Loan Approval? Yes ___ No ___

* This will be noted with submission of offer.

BUYER HAS PERSONALLY INSPECTED PROPERTY: Yes ___ No ___

*Offers will not be submitted without property being shown.

* Please always present your highest and best *

Owner Occupied: ___ 2nd Home: ___ Investment: ___

Cash: ___ Line of credit: ___ Conv: ___ Hard Money: ___ FHA: ___ VA: ___

Are you related to your buyer? Yes ___ No ___

Is your buyer related to or have any relation to a person working for the seller? Yes ___ No ___

Has your buyer purchased a Freddie/Fannie property before? Yes ___ No ___

If yes, which Corp. and When? _____

Is buyer a licensed real estate agent? Yes ___ No ___

Is your buyer going to use the seller's closing and title company? Yes ___ No ___

If no, which company? _____

Has your client physically seen the property? Yes ___ No ___

Is your buyer an individual or public entity using public funds? Yes ___ No ___ / Individual ___ Public ___

Is your buyer using NSP funds for this purchase? Yes ___ No ___